MÖBIUS ADMINISTRATOR ORIENTATION *by DigitalEd*

Get your organization up and running with Möbius! The following topics provide a solid starting point for getting familiar with the Möbius environment, managing your own personal Möbius account, configuring your organization's system set-up, and creating and managing the classes and users within your organization.

MÖB 101: Access and explore Möbius

How to log in
Administrator Quick Start
Navigate the System Homepage
Work with the calendars
Take a User Tour

MÖB 102: Manage your Möbius account

Access my user profile
Change my email address
Change my password
Forgot my password

MÖB 201: Configure your connection

Configure LTI 1.3
Configure an LTI link
Configure LTI field mapping
Configure LTI role mapping
View system settings
View system status
Create custom user fields

MÖB 301: Create and manage classes

Create a class
Create a child class
Create a featured class
Edit a class
Delete a class
Search for a class
Manage anonymous access
View the classes in my organization

MÖB 302: Create and manage users

Create a user
Delete a user
Manage self-registration
Search for a user
Add an instructor
Change the primary instructor of a class

Learn about proctors
Add a proctor
Learn about role privileges
Manage user roles
Work with user roster files
View active users

These help articles will give you the foundation you need to succeed in setting up your Möbius instance and managing the classes and users within your organization. Visit our support page at **www.digitaled.com/support** to access our full library of help documentation.

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Individual learning in a shared world

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